

Title I School - Parent Involvement Policy and School-Parent Compact Checklist

LEA _____

Date _____

Person Completing Checklist _____

E-mail Address _____

Phone Number _____

I = IN COMPLIANCE

O = OUT OF COMPLIANCE

DIRECTIONS

1. Review each of your schools' completed Title I School - Parent Involvement Policy and School Parent Compact Worksheet and Cycle 1 Compliance Activities Worksheet.
Complete this Title I School - Parent Involvement Policy and School Parent Compact Checklist ensuring that all of your Title I schools receiving Title I funds met all of the following requirements:
 - ☐ Mark **I** if the item is in compliance
 - ☐ Mark **O** if the item is out of compliance
 - ☐ Keep both worksheets and a copy of your schools' Title I Parental Involvement Policies and School-Parent Compacts on file.
2. For schools found out of compliance (**O**), complete the Cycle 1 Compliance Activities Worksheet by indicating:
 - ☐ the items out of compliance and how they will be addressed;
 - ☐ who will be responsible and
 - ☐ the date the items are brought into compliance.
3. Return the following to Ms. Bobbie Orlando, Monitoring Manager; Bin #32 at ADE by **December 1, 2005**:
 - ☐ This Title I School - Parent Involvement Policy and School-Parent Compact Checklist
 - ☐ 10% of your Title I schools' Parent Involvement Policies (at least 1 copy for small LEAs)
 - ☐ 10% of your School-Parent Compacts (at least 1 copy for small LEAs)

Each Title I school assures that they:

- _____ developed a written parent involvement policy jointly with parents of participating children;
- _____ agreed on the written parent involvement policy with parents of participating children; and
- _____ distributed the written parent involvement policy to parents of participating children.

Each Title I school:

- _____ notified parents of the policy in an understandable and uniform format and if, possible, in a language the parents can understand;
- _____ convened an annual meeting to inform parents of the services to be provided and of the right of the parents to be involved;
- _____ offered a variety of meetings that are flexible in number, time of day and location;
- _____ involved parents in the planning, review and improvement of Title I programs; and
- _____ communicated regularly with parents about Title I programs available, curriculum used by school, academic assessments used to measure student progress and the proficiency level students are expected to achieve.

Continued on Back

Each Title I School Parent Involvement Policy describes how the school:

- _____ builds the school's and parents' capacity for strong parental involvement;
- _____ coordinates and integrates parental involvement strategies under Title I with other programs;
- _____ conducts, with involvement of parents, an annual evaluation of the content and effectiveness of the Parent Involvement Policy in improving the academic quality of the school; and
- _____ involves parents in the activities of the school.

Each Title I School-Parent Compact:

- _____ was jointly developed with parents of participating students;
- _____ outlines how parents, the entire school staff, and students share the responsibility for improved student academic achievement; and
- _____ indicates how parents and the school build and develop a partnership to help children achieve the State's high academic standards.

The compact includes a description of how the school:

- _____ provides high quality curriculum and instruction in a supportive and effective learning environment;
- _____ addresses the importance of communication between teachers and parents;
 - ☐ at a minimum through parent-teacher conferences,
 - ☐ frequent reports to parents on child's progress
- _____ allows reasonable access to staff; and
- _____ provides opportunities for parents to volunteer and participate in their child's class, and observe classroom activities.